

### 2013 Year in Review

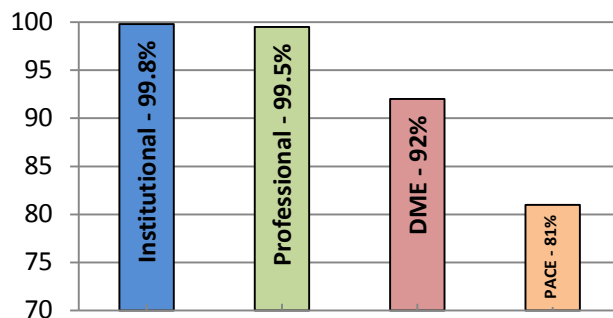
2013 officially marked the first full year of Institutional, Professional, and DME encounter submission! Below are some end-of-year updates for encounter data submitters, 2013 highlights and some helpful hints for submitting encounters for 2014.

Overall, 2013 proved to be a successful year for the Encounter Data System (EDS). Since January 2013, the EDS has reached, several milestones and accomplishments. CMS offered training tools and many opportunities for MAOs and other entities during 2013, including: EDPS Bulletins, Companion Guides, Newsletters, and User Groups. The EDPS Online Edit Look Up Tool was launched on the CSSC Operations website on May 1st. CMS conducted the “Encounter Data 101” training webinar on July 29th to provide introductory guidance for encounter data submission. CMS encourages submitters to continue to stay updated on CMS policy guidance and frequently utilize resources.

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#### End-to-End Certification



### Featured Q&As

Test your encounter data knowledge by answering the following questions. Check your answers on page 4.

- Q1.** Where can MAOs and other entities access a downloadable list of the EDPS Edits?
- Q2.** Does CMS use specific procedure codes (such as procedure codes starting with T, e.g., T1019) to determine whether a service line is a Medicaid service?
- Q3.** How does CMS differentiate between services that are rejected in the MAOs and other entities’ internal system?



### Tips for Success

Below are our top tips to kick-off another successful year of EDS submissions.

- 1. The 3 R's: Regularly Reconcile Reports!** - MAOs and other entities should reconcile MAO-002 Encounter Data Processing Status Report often. MAOs and other entities should also refer to the most current EDS Companion Guides for assistance with comprehensive guidance for prevention and resolution of errors generated on MAO-002 Reports.
- 2. Update your EDS Point of Contact** - MAOs and other entities should ensure that their EDS submitter information on file with CMS contains the most current point of contact for the MAO or other entities.
- 3. Join the ListServ** - Stay up to date on the latest encounter data news by subscribing to updates from the CSSC Operations website and the Technical Assistance Registration Service Center (TARSC) website.
- 4. Continue to Submit RAPS for Risk Adjustment in 2014** - Continue to submit data to the Risk Adjustment Processing System (RAPS) in 2014. RAPS will continue to run parallel to the EDPS in 2014.
- 5. ICD-10** - MAOs and other entities must list services for ICD-9 codes and ICD-10 codes on separate service lines. This is to identify ICD-9 codes with Dates of Service (DOS) through 9/30/2014 on service lines separate from ICD-10 codes with DOS beginning 10/1/2014 and later. Please reference MLN Matters® Number: SE1325 to obtain specific details regarding this guidance and service line charges (along with scenarios) at <http://www.cms.gov/Outreach-and-Education/Medicare-Learning-Network-MLN/MLNMattersArticles/downloads/SE1325.pdf>.

### Industry Best Practices

Take advantage of the past *two years* of encounter data submissions and follow these best practices from the industry.

- 1. Align Internal Systems**  
Be sure your institution's internal processing system balance CMS system. Use EDS data specifications, map systems to EDS requirements, and correct logic errors. Inspecting system reports against CMS data significantly diffuses production submission issues.
- 2. Build Your Team**  
Encounter data submissions largely depend on MAOs and other entities' strong internal teams. CMS encourages MAOs and other entities to provide strong communication tools to team members including regular training, department report cards, and department meetings.
- 3. Minimum Data Elements**  
MAOs and other entities *must* include at least the minimum data elements (MDEs) for all Institutional, Professional, and DME encounter data submission. For more information on MDEs, go to CSSC's website: <http://www.csscoperations.com/internet/cssc3.nsf/docsCat/CSSC~CSSC%20Operations~Encounter%20Data~Resources?open&expand=1&navmenu=Encounter^Data> | |
- 4. Submit Encounters Frequently**  
Don't let encounters pile up! MAOs should base their submission frequency from the number of Medicare enrollees.

Number of Medicare Enrollees	Minimum Submission Frequency
Greater than 100,000	Weekly
50,000 – 100,000	Bi-weekly
Less than 50,000	Monthly

This section provides enhancement details for Policy and Operational Guidance.

#### Error Code 17330- Correct/Replace Not Allowed for RAP

The Encounter Data System (EDS) will not accept Home Health (HH) Requests for Anticipated Payment (RAP) encounters.

The system will reject the encounter and display Error Code “17330” under the following circumstances:

- Type of Bill = 322 or
- Type of Bill = 332 and the date of service (DOS) is prior to October 1, 2013.

Type of Bill 332 is currently no longer valid.

In addition to the Error Code, the rejected encounter will also display the Error Description “RAP Not Allowed”; revised from the original description “Adjustment Not Allowed For a RAP”.

Error Code and Description will both be revealed in the MAO-002 Report.

#### E-Codes and Manifestation Codes

MAOs and other entities must not submit E-code or Manifestation Code as a primary diagnosis to the Encounter Data System (EDS).

Chart review encounters submitted for the inclusion of E-codes and/or Manifestation codes must be linked to a previously submitted and accepted full encounter.

The chart review encounter for the E-codes and/or Manifestation codes must also include the primary diagnosis identified on the linked original encounter; otherwise, the EDS will reject the encounter.

## User Group Registration



The screenshot shows the TARSC (Technical Assistance Registration Service Center) website. The header includes the TARSC logo and a search bar. The navigation menu has links for HOME, ABOUT TECHNICAL ASSISTANCE, ENCOUNTER DATA USER GROUPS, REGISTRATION, and SUBSTITUTION AND CANCELLATION. The 'REGISTRATION' link is highlighted. Below the navigation, the page title is 'Encounter Data User Groups'. A message states: 'Registration is currently closed. Click here to view more information about Encounter Data User Groups'.

MAOs and other entities may complete a registration form by visiting <http://www.TARSC.info>. Registrants will be required to register for each individual user group; a new login PIN will be generated for each user group session.

Third party registrants should submit their registration form using the Contract ID and telephone number of an organization for which they are authorized to submit data.

For additional questions, email [TARegistrations@tarsc.info](mailto:TARegistrations@tarsc.info) or call 1-800-290-2910.



## National Training Topics for Summer 2014

CMS invites MAOs and other entities to submit requests for topics they wish to have addressed in the 2014 Encounter Data Training this summer. Submit requests to: [Encounterdata@cms.hhs.gov](mailto:Encounterdata@cms.hhs.gov). Enter ‘2014 Encounter Data Training Suggestions’ in the subject line of the email.

Here are some important questions to ask moving forward to 2014:

- **Do you have new staff or submission scenarios?**

CMS encourages MAOs and other entities to utilize the Tier II testing environment when they have a staff member new to encounter data submission or when the organization has new submission scenarios that they wish to test prior to submitting the encounters to production.

- **What are the submission deadlines?**

It is important that MAOs and other entities adhere to CMS guidelines for timely submission of encounter data.

- **Do you need to certify in 2014?**

MAOs and other entities that have achieved end-to-end certification in 2012 or 2013 are not required to recertify for encounter data submission in 2014.

Submission Type	Timely Filing Deadline
Full Encounters	13 months from the Date of Service (DOS) Institutional - "Through" DOS Professional - Service Line DOS
Adjustment Encounter*	30 days after the adjudication date
Chart Review Encounters	Within 25 months of the data collection period

- **What if my contract is terminating in 2014?**

If a parent organization terminates all contracts with CMS effective 2014, the parent organization is not required to submit 2012 DOS.

If a parent organization terminates one or more contracts with CMS, and still has remaining contracts, that parent organization must submit all 2013 DOS for the terminated and remaining contracts.

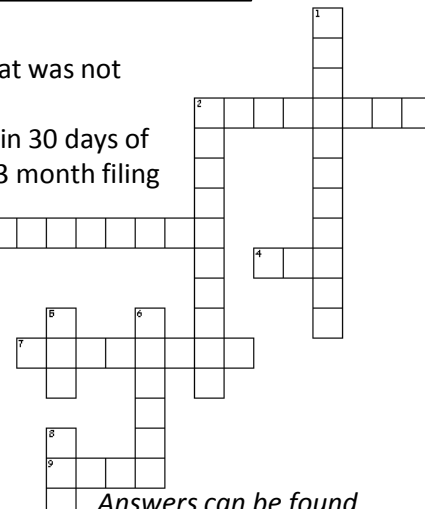
## EDS Challenge Test your knowledge of encounter data key words.

**Across:**

2. Encounter data should be timely, comprehensive, and \_\_\_\_ (hint: correct).
3. A minimum of these must be correctly *submitted* before passing EDFES.
4. A unique, 10-digit identification number for covered health care providers.
7. The \_\_\_\_ system, includes EDI and generates ICN numbers.
9. Processes and edits encounters according to logic for system modules.

**Down:**

1. These encounters include diagnostic data that was not originally submitted by the provider.
2. Type of encounter should be submitted within 30 days of the adjudication date if received beyond the 13 month filing period.
5. MAOs and other entities should first consult this when researching encounter data information.
6. This MAOreport type provides header and service line level information and may be accepted, but contain an informational edit.
8. This spreadsheet provides documentation regarding EDFES editing rules and change logs.



Answers can be found on the TARSC website.

### ANSWERS

### Volume 4 • Issue 1

#### Featured Q&A Answers (Questions can be found on page 1.)

- A1.** MAOs and other entities may access a list of the EDPS Edits on the CSSC Operations website. The 'EDPS Error Code Lookup Tool' can be obtained on CSSC's website. The tool identifies all EDPS edits that are generated on the MAO-002 Report, including the edit number, description, category, disposition, and the module to which the edits applies (Professional, Institutional, and/or DME).
- A2.** Yes, the procedure code is used as part of the indicator for a Medicaid service line. MAOs and other entities should reference their state specific Medicaid Fee Schedules to determine procedure codes that are specific to Medicaid services. MAOs and other entities may access a list of Medicare allowable procedure codes in the Medicare Physician Fee Schedule at <http://www.cms.gov/Medicare/Medicare-Fee-for-Service-Payment/PhysicianFeeSched/index.html?redirect=/PhysicianFeeSched/>.
- A3.** For EDS purposes, a claim/line is considered 'denied' if the MAO processes the claim/line, accepts the claim/line for services, but does not pay all or part of the claim/line charges. A claim/line is considered 'rejected' if the MAO cannot process the claim/line due to errors that prevent the claim/line from effectively passing the MAO's internal processing system. An example of this may be a two (2) digit HCPCS code, which does not exist.

## RESOURCES

- **Encounter Data System Information**  
<Http://www.csscooperations.com>  
[csscooperations@palmettogba.com](mailto:csscooperations@palmettogba.com)
- **Risk Adjustment Model Diagnoses**  
<http://www.cms.gov/Medicare/Health-Plans/MedicareAdvtgSpecRateStats/Risk-Adjustors.htm>
- **X12 Version 5010 Standards**  
<https://www.cms.gov/Regulations-and-Guidance/HIPAA-Administrative-Simplification/Versions5010andD0/index.html?redirect=/Versions5010andD0/>
- **EDS Inbox**  
[encounterdata@cms.hhs.gov](mailto:encounterdata@cms.hhs.gov)
- **CMS**  
<http://www.cms.gov>
- **CEM/CEDI Technical Reporting Formats**  
[http://www.cms.gov/Medicare/Billing/MFFS5010D0/index.html?redirect=/MFFS5010D0/20\\_TechnicalDocumentation.asp](http://www.cms.gov/Medicare/Billing/MFFS5010D0/index.html?redirect=/MFFS5010D0/20_TechnicalDocumentation.asp)
- **Washington Publishing Company**  
<http://www.wpc-edi.com>

#### Tag the Dates

EDS Companion Guide  
March 2014

Encounter Data User Group  
April 2014

Encounter Data Newsletter  
May 2014