



TO: Medicare Advantage Organizations Submitting Risk Adjustment Data

RE: EDI Enrollment and Submitter Application for Risk Adjustment Data Processing

Welcome to the Customer Service and Support Center (CSSC) for Medicare Advantage (MA) Organizations submitting Risk Adjustment Data. The CSSC and the Front-End Risk Adjustment System (FERAS) look forward to working with you in all aspects of the submission of risk adjustment data.

The following information must be completed and sent to the CSSC for enrollment for the submission of data for Risk Adjustment:

- ➤ EDI Agreement for Risk Adjustment Data collection
- ➤ Submitter Application
- ➤ Risk Adjustment Connect:Direct Specifications (For Connect:Direct users only)

Please note the following for submitting Risk Adjustment Data:

- ➤ A CMS Risk Adjustment Data EDI Agreement must be completed by each submitter and on file with CSSC, prior to submitting Risk Adjustment Data. The agreement must be signed by an authorized agent of the organization and returned to CSSC Operations at the address provided.
- ➤ **Use of Third Party Submitters:** If the submitter will be an entity other than an MA organization, the Submitter must complete the Submitter ID Application form and the MA organization must complete the EDI Agreement. This EDI Agreement must be completed, signed and returned for each Plan number submitting data. Regardless who submits the data, CMS holds the MA organization accountable for the content of the submission.
- ➤ A Submitter ID (SHnnnn) will be assigned to you by the CSSC and will remain effective for ongoing submission of risk adjustment data. This is the unique ID assigned to the Plan or entity that will submit data and retrieve reports. Please complete the Submitter Application return it to CSSC Operations with the completed EDI Agreement.

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CSSC Operations AG-570**

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- ➤ You will be submitting all Risk Adjustment Data to the FERAS. Data can only be submitted in the RAPS format. All data submitted to the front-end will be sent to the Risk Adjustment Processing System (RAPS) in the risk adjustment data layout.
- ➤ Datasets are required to be set up for Connect:Direct users. The Risk Adjustment Connect:Direct Specifications should be completed and returned to the CSSC with the Submitter Application and the EDI Agreement.
- ➤ Technical Specifications are available based on the communication medium that is currently in use. Connect:Direct instructions and the FERAS User Guide are available on the mcoservice.com web site. Testing instructions for each medium are included within the document.
- ➤ On-Line transaction data entry is available through the secure MDCN FERAS web site. This option allows the user to key risk adjustment data directly into the front-end, creating the file for direct data submission.
- ➤ Reports are returned on all data submitted. The following report files are available for data submitted:

Response report generated by FERAS - per file submission

FERAS Response Report - RSP#####.RSP.FERAS_RESP
RSP#####.ZIP.FERAS_RESP (zip format)

RAPS – CMS generated reports per file submission

RAPS Return File RPT#####.RPT.RAPS_RETURN_FLAT
RPT#####.ZIP.RAPS_RETURN_FLAT (zip format)

RAPS Error Report RPT#####.RPT.RAPS_ERROR_RPT
RPT#####.ZIP.RAPS_ERROR_RPT (zip format)

RAPS Duplicate Diagnosis Cluster Report

RPT#####.RPT.RAPS_DUPDX_RPT
RPT#####.ZIP.RAPS_DUPDX_RPT (zip format)

RAPS Transaction Summary Report

RPT#####.RPT.RAPS_SUMMARY
RPT#####.ZIP.RAPS_SUMMARY_RPT (zip)

RAPS - CMS generated reports monthly

RAPS Monthly Plan Activity Report

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RPT#####.RPT.RAPS_MONTHLY
RPT#####.ZIP.RAPS_MONTHLY (zip format)
RAPS Cumulative Plan Activity Report
RPT#####.RPT.RAPS_CUMULATIVE
RPT#####.ZIP.RAPS_CUMULATIVE (zip format)
RAPS Monthly Error Frequency Report
RPT#####.RPT.RAPS_ERRFREQ_MNTH
RPT#####.ZIP.RAPS_ERRFREQ_MNTH (zip)
Quarterly Error Frequency Report
RPT#####.RPT.RAPS_ERRFREQ_QRT
RPT#####.ZIP.RAPS_ERRFREQ_QRT (zip)

All reference material is available on the www.csscoperations.com web site. We encourage you to visit the site and register for e-mail notification of all updates. Please contact the CSSC Help Line with any questions regarding the information provided.

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